

ANNUAL MEETING RECAP

For Year of: _____

Place an "X" in the category that best describes your meeting. For example, if the title in Week 1 had a legal theme, place an "X" in the column marked "Legal." By charting your categories throughout the year, you will be able to assure that you give a good balance to the types of meetings you offer your agents.

Month	Meeting Title	Attendance Total	Motivational	Marketing	Prospecting	Legal	Professional Development
JANUARY							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							
FEBRUARY							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							
MARCH							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							
APRIL							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							
MAY							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							
JUNE							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							

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Month	Meeting Title	Attendance Total	Motivational	Marketing	Prospecting	Legal	Professional Development
JULY							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							
AUGUST							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							
SEPTEMBER							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							
OCTOBER							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							
NOVEMBER							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							
DECEMBER							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							